



Princess Patricia's Canadian Light Infantry Association

**Minutes of the Board of Directors' Meeting
9 June 2021
via Zoom at 1630 MST**

Present:	
Mr. Dougal Salmon	Director / President / Cadets / President Victoria Branch
Mr. Ted Giraldeau	Director / Vice President
Mr. Jim Croll	Director / Treasurer / Casino Chairman
Ms. Terri Orser	Director / Secretary
Mr. Dave McArdle	Director/ VP East
Mr. Jake Flanders	Director / VP West
Mr. Jay Bickerton	Director / Veterans and Families / VPP
Mr. Terry Loveridge	Director / Regimental Heritage
Mrs. Sandi Stapleford	Director / Spousal Support
Mr. Herb Kenny	Membership
Mr. Don Dalziel	Governance Chair
Mr. Paul Hale	Past President
Absent / Regrets	
Mr. Tim Penney	Director / HGMF Education Bursary Vice Chair
Capt Mark Lolacher	Regimental Adjt

Item	Discussion	OPI/Action
1.	Call to Order: The meeting was called to order at 1631 (MST) hours, with a quorum.	President
2.	Moment of Silence: A moment of silence for observed.	President
3.	Opening Remarks from the Chair: Dougal said that from now on the Assn meetings will begin with a moment of silence. Dougal sent Steve Brown, the son of Pauline Brown, a condolence card on behalf of the Assn and he received a thank you card back.	President

	<p>The President attended the ACR for 2483 PPCLI Cadet Corps in Esquimalt last night virtually. They have been doing very well and have been doing zoom meetings during covid. He presented a \$1,500 cheque from the HGMF.</p> <p>The President attended the Guard meeting on 27 May 21 and he presented to them the new BoD of the Assn using biographies showing the quality and experience of the people we have. He also mentioned the upcoming bike ride and will do so again.</p> <p>There is a new senior Patricia, BGen Bill Fletcher Comd of 3 Div.</p> <p>There was quite a long discussion on Vol VI of the Regimental History with Gen Crabbe, everything from the colour of the book to what is on the front and back pages and who is going to publish it. The Regimental Editorial Board is doing a great job and it will be a very good volume.</p> <p>The reference policy was brought up and that is being rewritten by Senior Patricia's so it will be very clear as to who gets a reference and what is said.</p> <p>The Patrician has come out and Regimental HQ sent Dougal a couple of copies and every Branch is going to get a couple of copies as well free of charge.</p>	
<p>4.</p>	<p>Approval of the Agenda: It was moved by Ted Giraldeau and seconded by Dave McArdle approve the agenda. <i>Carried</i></p>	<p>President</p>
<p>5.</p>	<p>Approval of Minutes from 14 April 2021: It was moved by Jay Bickerton and seconded by Terry Loveridge approve the Minutes from 14 April 2021. <i>Carried</i></p>	<p>President</p>
<p>6.</p>	<p>OLD Business:</p>	
	<p>6.1 – 107th Anniversary Bike Ride: (see attached slides). As of right now there is only 11 people signed up, appears as if the word is not getting out. So far there has been about \$2,200 raised and the goal is \$15,000. Paul said that there are various ways to participate, not just bike riding so if you choose an activity, every three minutes of that activity would equal a km and the participant would do that activity for a total of 107 kms. (or 321 minutes) or if the 535 km route is chosen (from the UN Cemetery in Pusan to Kapyong) the same applies. The cycling jersey will have a photo of Pte</p>	<p>Paul Hale</p>

	<p>Morris Piche being helped to an aid station behind the front lines in the Kapyong Valley by LCpl Bill Chrysler. Unfortunately, the Foundation is not putting in the Legacy stones until late September. Paul believes the Service at Patricia Park on the 8th of Aug will probably be low key.</p>	
7.	New Business	
	<p>7.1 – Zoom Account: The President informed the BoD that we need to get a zoom account so that our meetings can last more than 40 minutes at a cost of \$224.00. It was moved by Terri Orser and seconded by Jim Croll to reimburse Dougal \$224.00 for the zoom account subscription. <i>Carried.</i></p>	President
	<p>7.2 – Monuments and Memorials: Dougal said that Don, he and the Chair of the HGMF have had a number of phone calls regarding Monuments and Memorials. It has become somewhat of an issue because of the split with the Assn and the HGMF and so parameters and responsibilities need to be established. The only people who can authorize a memorial is the Regiment. They have been put into a PPCLI Regimental Monuments and Memorials manual that is approx. 300 pages. It was started and Chaired by Bob Stewart. Every single PPCLI Monument is listed. There are 359 as it stands now with more to be added. The manual includes details about who sponsored it and a picture. If anyone is interested Don can send out a link. There are different types of Memorials:</p> <ol style="list-style-type: none"> 1. Those that are Regimentally significant (Friesenburg, Lansdowne Park and Patricia Park) and are funded by HGMF, however Patricia Park is funded by the HGMF and the Assn. This is something that is going to have to be resolve separately; 2. Battalion initiated; 3. Assn initiated; 4. Family or individual initiated; and 5. Federal or other agencies and an example of this is the Hamilton Gault Statue near the War Memorial in Ottawa, which is looked after under an MOU by the National Capital Region. <p>The maintenance rests with the person who initiated it, except those three that are Regimentally significant. Trying to establish a process by which memorials can be approved by the Regiment. The process would be, for example,</p>	Don Dalziel

	<p>if a Branch wants to establish a Memorial, they will put together a package and send it to the Heritage Committee. The Heritage committee would then look at it, go to the Board of Directors and the Board would decide whether or not they are going to support it and if supported it would be submitted to the Regiment. The Regiment would then decide if they are going to approve or recommend it. At that point the HGMF may or may not be approached to fund it.</p> <p>What they are working on now is an agreement between HGMF, the Assn and the Regiment. It is important to know that because the Regiment is the only one who can approve a Memorial, they are also the only ones that can say no to its' approval. The BoD can only recommend that a memorial not be approved.</p> <p>The President said they are working on a Memorial and Monument application form that would be submitted to Terry Loveridge, Heritage Chair, and then passed onto the BoD. There may be a different application form for different requests.</p> <p>Don said that something to keep in mind that if an individual wants to establish a memorial, the local Branch could assist them through the process.</p>	
	<p>7.3 – Record Keeping:</p> <p>Don said that corporate record keeping is very important. The Military Police Blind Fund for kids was declared inoperative by Charities Canada because they did not keep their records up to date.</p> <p>There are two aspects to this: One being the records that we as an Assn want to keep and what records that are legal requirements under the not-for-profit Corporations Act.</p> <p>He would like to divide it into two parts: Membership data and corporate records.</p> <p>For the Membership side Don suggested we set up a working group consisting of Ted Giraldeau, Jen Pouliot, Herb Kenny and himself. Then bring in other people as required and come up with something to report on back to the BoD.</p> <p>The next step or possibly in conjunction with the other working group is to ask Jim Croll to look at the financial side for the essential financial records required for the not-for-profit Corporations Act, such as budget reports, quarterly reports, annual reports, charity reports, Casino reports etc.</p> <p>Terri Orser volunteered to be a part of the working group, but it was suggested to wait until we get to the corporate records side where it would make more sense to get involved.</p> <p>Jim Croll suggested that because the HGMF already has their own website set up we could possibly use the same person.</p>	<p>Don Dalziel</p>

	<p>7.4 – Communications Director: Oversee the Content of the Association Website.</p> <p>The President said that we have not had a Communications Director since Sherri Casey resigned. Herb has been trying to keep everything up to date. He asked if anyone is interested in that position. Darcy Parker is posting material on the Website, but Dougal would still like to have someone to oversee the content that is on there. Herb has found a webmaster who is doing a lot of good work for RHQ and would be willing to do that, but a code is needed to get into the website to make changes and he has not relinquished it yet. The information has been passed to Herb.</p> <p>Jake Flanders said he is willing to be the Communications Director but will need more information.</p> <p>Ted said he is working on the TORs for the Directors and will be speaking to Jake to discuss the Communications Director’s job.</p>	<p>President</p>
	<p>7.5 – Membership: (see attached slide).</p> <p>Herb mentioned that since the Assn AGM, the Branch Membership Chairs have gone into the database and updated quite a bit. People are getting a hold of Herb for information because the membership form is not on the website and pay pal is still on the website.</p>	<p>Membership Chair</p>
	<p>7.6 – Corporate Canada Account:</p> <p>This has been sorted out, we now have a password</p>	<p>President</p>
	<p>7.7 – Director’s Handbook:</p> <p>This is an ongoing project. Ted Giraldeau said that because of the changes with the HGMF it has necessitated going through the handbook and removing any reference to HGMF and also updating the various positions. Also need to add the new Communications Director and Spousal Support Director TOR so will be contacting them to assist. Ted is hoping to get the handbook out by the end of the month.</p>	<p>Vice President</p>
	<p>7.8 – Director Veterans and Families & VPP – Handover update.</p> <p>Jay has received many e-mails with attachments from Pete Leger so is still going through everything. Some of the information is from 2019 so will be reaching out to the Branches for updated information. Will have a more detailed report for the next</p>	<p>Jay Bickerton</p>

	meeting. Herb gave Jay the name of Mike Schneider from Edmonton who will be able to assist him with Veterans in the Alberta area. He is going to school to train for this and is now a Service Officer at St. Albert Legion and is trying to get a job with VAC.	
	7.9 – Director Regimental Heritage – Handover update. Terry said he has just started his handover. Jay Lapeyre is currently camping and will be back next week so they can continue the handover.	Terry Loveridge
	7.10 – Director Educational Bursaries – Update. Herb said that Tim Penney is at a ceremony but will ask Tim to give The President an update when he is able.	Tim Penney
	7.11 – Jim Keirstead - 2 PPCLI Korea Painting: (see attached slide). Paul is posing with Jim Keirstead, the artist, with a 2 PPCLI Korea painting with Maj George Flint leading A Coy to an attack position sometime in March 1951. It will eventually be on permanent loan to 2 PPCLI. Before Paul ships it to Manitoba via UPS, he has to get a plaque made up which will be placed on one side of the painting or the other. Two of the coins that Greg Ferguson created for the 70 th Anniversary of Kapyong will also be imbedded so that both sides of the coin can be seen. It was moved by Ted Giraldeau and seconded by Jake Flanders to approve the payment of shipping costs and the cost of getting the plaque made up. <i>Carried.</i>	Paul Hale
	7.12 – Transition Team Update: (AKA Transformation Team). Ted said that the team was supposed to meet yesterday but it has been moved to tomorrow. Eric Liebert, who is a neutral party and Chairman of the Transition Team, has sent out an extensive work plan that he wants to go through and get it approved. He will identify what he sees is the major issues and concerns that have been identified all the way along by the various stakeholders. They will go through the combining of the various charities, HGMF, Foundation and Patricia Fund to make that consolidation happen. Ted, as the Association rep, will have observer status so that any decisions made are transparent. He will assist them with the Assn point of view and report back to the Executive, BoD and CoP on what is going on.	Ted Giraldeau
8.	Open Forum: Jim Croll inquired about the signing authority for the Assn. Currently Rod Hunter and Rudy Raidt are the two co-signers for	

	<p>the Association. This is not acceptable because they are also co-signers for the HGMF. Jim will look for another member from the Calgary Branch to co-sign and let the BoD know.</p> <p>Herb received a text from Tim Penney who is currently in a meeting, that there are five applications so far for the Bursaries and it is typical for applications to come in last minute at the end of June.</p> <p>Herb was asked what role the Assn would have with regards to the Legacy Stones applications and receipts. Paul said the Assn cannot issue tax receipts. In his discussions with Mike Day, he said Fran would continue for the rest of the year. Paul said he would discuss with Dave Pentney since he is the fundraising chair and the OPI for the HGMF 107th Anniversary bike ride. The plan was to install the Legacy stones the closest Sunday to the 10th of August and make it an annual event as the weather is better and attendance would probably be better. There was some discussion if the responsibility of the Legacy Stones would eventually fall to the HGMF. It could be used as a fundraiser rather than a Legacy event.</p> <p>Herb asked about access to the Assn zoom account and Don Dalziel said he has one he can use. Herb also said that there may not be a Casino until October. The Edmonton Branch is hoping to have a meeting in July as things start to open up.</p>	
9.	Next Meetings	
	9.1 – Board of Directors: 8 Sep 2021	
	9.2 – Council of Presidents: 24 Nov 21	
	9.3 Annual General Meeting 20 -21 May 22 - Saskatoon 28 – 30 Apr or 16 – 18 Jun 23 – Southern Ontario Aug 24 – Edmonton (110 th Regimental Anniversary)	
10.	Adjournment: The President thanked the Board for their participation. There being no further business or objections the meeting was adjourned at 1740 (MST) hours on a motion by Herb Kenny.	

Prepared by:
Terri Orser
National Secretary
June 2021



Approved by:
Dougal Salmon
National President
June 2021