



22 Mar 21

**Committee Report**  
**Governance Committee**

Reference: Governance Committee Report 15 May 20

1. During the past year, the Governance Committee has provided assistance to the President in the drafting of Special Resolutions amending the Association By-laws.
2. The proposed Committee activities for the coming year are:
  - a. Finalize and submit to Corporations Canada the five amendments to the Association By-law;
  - b. Conduct an annual review of statutory requirements and of the terms of the Articles of Continuation and By-law Number Four;
  - c. Continue the collection and drafting of tools to assist Directors, and the Instructions for Directors;
  - d. Review the requirements of the By-law and draft Instructions for Branches;
  - e. Continue the drafting of the Instructions for Members; and,
  - f. Review statutory requirements and make input into records-keeping and membership data retention reviews.

Don Dalziel  
Chair, Governance Committee